

CAEN | LE HAVRE | PARIS | DUBAI | DUBLIN | OXFORD



# FACT SHEET

EXCHANGE STUDENT

2026-2027





## Our campuses

### CAEN

9 rue Claude Bloch,  
14052 CAEN CEDEX  
FRANCE

### LE HAVRE

20 quai Frissard  
76600 LE HAVRE  
FRANCE

### PARIS

30-32 rue Henri Barbusse  
92110 CLICHY  
FRANCE

### DUBAI

EM Normandie in the UAE  
Block 14, 3rd Floor  
Dubai Knowledge Park  
UAE

### DUBLIN

Ulysses House  
22-24 Foley Street  
Dublin 1 - D01 W2T2  
IRELAND

### OXFORD

Jericho Building  
Oxpens Road  
Oxford OX1 1SA  
UNITED KINGDOM



## Useful links

EM NORMANDIE  
BUSINESS SCHOOL

INTERNATIONAL  
STUDENTS

EXCHANGE  
STUDENT

EM NORMANDIE  
ROAD MAP

SHORT-TERM  
PROGRAMMES

FREE  
MOVER

WELCOME  
GUIDE



## Nomination/ application

### Nomination deadline

April 30<sup>th</sup> (Fall semester or Full year),  
October 15<sup>th</sup> (Spring semester)

### Application deadline

May 15<sup>th</sup> (Fall semester or Full year),  
October 31<sup>st</sup> (Spring semester)



## Academic calendar

### Fall semester

Early September to late December (Final exams included).

### Spring semester

Early January to March/May (exams included).

The academic calendar depends on the programme and campus chosen by the student during application. Make-up exams are held once the semester has ended, they must be taken in person.



**Director of International Affairs**  
Ms Laurence BOITEUX  
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**Assistant**  
Ms Sophie ZION  
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### International Affairs Coordinators

incoming@em-normandie.fr   outgoing@em-normandie.fr

**Mr Robin BAUDIN**  
(Southern Europe)

**Ms Marine BOUDAN**  
(Asia, Kazakhstan)

**Ms Astrid CAVE**  
(Western Europe)

**Ms Héloïse LARRET**  
International Mobility Manager (North America & Oceania)

**Ms Mégane LENOIR**  
(Northern & Eastern Europe)

**Ms Deus SANCHEZ**  
(Africa, Middle-East & India, Latin America)

### International Affairs Development Managers

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**Ms Alexandra GUERIN**  
Head of International development (Americas & Oceania)

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**Ms Séverine GROULT**  
(Eastern and Western Europe)  
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**Ms Alexandra LAASRI (maternity leave)**  
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**Ms Virginie DELMOTTE**  
(Northern and Southern Europe)  
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**Ms Dorota LICHMIRA**  
(Africa & Middle East & Asia)  
dlichmira@em-normandie.fr

### Erasmus (funds and mobility) and short-term programmes

short-term@em-normandie.fr  
erasmus@em-normandie.fr

**Ms Virginie DELMOTTE**  
Short programs coordinator  
vdelmotte@em-normandie.fr

**Ms Dorota LICHMIRA**  
(Erasmus + coordinator)  
dlichmira@em-normandie.fr

**Ms Luisa HEBERT**  
Erasmus grant coordinator

**Ms Anne PARSONS**  
Erasmus and short program assistant

**Erasmus scholarship**  
EM Normandie Business School  
**Erasmus code:** F LEHAVR04  
**PIC Number:** 949299328



### Course offer:

EM Normandie Course Offer **exchange and free mover here.**

EM Normandie Course Offer **Double Degree here.**

- Undergraduate and graduate programmes, fully in English or fully in French.
- Access to 6 campuses depending on their level of studies.
- Minimum requirement of 15 ECTS credits from core mandatory courses per semester.
- Complimentary French classes for English programmes.
- Grades in France are on a 20-point scale: 0 being the lowest grade and 20 the highest. The passing grade is 10/20.



We accept Home university certificate B2 - level (Except for Double Degree students). Native students in French or English are waived of this requirement.

#### Programmes taught in English

Undergraduate and graduate level: TOEFL IBT 83, IELTS 6.0, TOEIC 790, Duolingo B2

#### Programmes taught in French

Undergraduate & graduate : B2 on DELF and TCF scores



## Student services

### ACCOMMODATION

▪ EM Normandie has a partnership with an online housing platform, Studapart, where you can find offers from property owners, student residences, agencies or the school community. You can connect to Studapart once you have your EM Normandie login. Please note that we do not offer on-campus housing. For more information: [please contact accommodation@em-normandie.fr](mailto:accommodation@em-normandie.fr)

### STUDENT CONCIERGE CLUB

▪ An assistance service for your study abroad with a 100% digital platform and a French/English team are at your disposal to assist you with all your administrative procedures. The offer includes membership, 24/7 concierge service for 6 months at a cost of 150 euros.

Access the **EM Normandie membership** form with the code SCEMNORMAN2022.

More information on: [studentconciergeclub.com/fr/SFEZSF](https://studentconciergeclub.com/fr/SFEZSF)

### WELL - BEING

▪ Our Wellness department promotes diversity, equity, and inclusion, ensuring all students, faculty, and staff feel valued, respected, and included. More information : [here](#)



## Monthly expenses

- Le Havre / Caen ≈ 800 €
- Paris ≈ 1 200 €
- Dublin ≈ 1 600 €
- Oxford ≈ 1 000 €
- Dubai ≈ 1 700 €



## Visa & immigration

We will deliver acceptance letters for all students once their application file is complete. This letter can be used for visa purposes. For more details on visas depending on the campus and country of choice, please refer to our [road map](#).



## Medical insurance

### France

- **French Social Security** is mandatory and free of charge. For more information, please visit [the Campus France website](#). European students must ask for their EHIC card before arriving.
- We still recommend to subscribe to a complementary health care coverage from : EM Normandie preferred rates: **STUDCORP & HEYME** (promo code EM Normandie : 76EMN-10)

### United Kingdom

Subscribe to a private health insurance in your home country

### Ireland

- Non- European students: subscribe to a private health insurance in your home country
- European students : order an EHIC card before arriving.

### Emirates

Medical insurance is included in your residence permit

For more details, please refer to [our road map](#).